

Nortech Systems, Inc.
Bemidji – Wire and Cable

Please email a cover letter, resume, and salary history to: dbonner@nortechsys.com , or fax to the attention of Darrell Bonner, HR at (218) 333-0223.

Job Title: Test Engineering Technician – Job Posting #005
Department: Operations
Reports To: Test Engineer
FLSA Status: Non-exempt
Prepared Date: 05/27/10
Approved By:
Approved Date:

Essential Duties and Responsibilities: Provides support to location in all or some of the following areas:

- Build test adapters for new and existing products (includes terminating, plugging, soldering, etc)
- Repair existing test adapters
- Utilize basic electronic test equipment to maintain test adapters
- Support ESD set-up and audits
- Identify and source components in catalog or internet web sites
- Assist in the calibration department with various duties
- Responsible for supporting continuous improvement plans
- Additional duties as assigned

Qualifications To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- High school diploma or equivalent preferred
- Experience in a manufacturing environment preferred
- Able to read and interpret schematics, prints and specifications
- Mechanical assembly skills required
- Experience with basic hand and power tools
- Good communication skills in order to effectively interface with engineering, production and quality personnel

Language Skills

- Ability to read and interpret documents such as: operating instructions, procedure manuals and safety rules

Mathematical Skills

- Basic math skills, such as, addition, subtraction, multiplication & division
- Ability to perform simple measuring

Physical Demands

- Lift and carry up to 35 pounds, frequently.
- Bending/stooping frequently

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee frequently is required to use hands to finger, handle or feel. The employee is occasionally required to walk, stand, and reach with hands and arms.

Specific vision abilities required by this job include close vision, distance vision, color vision and peripheral vision.

Work Environment The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

Comments: This job description in no way states or implies these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor or manager.

This document does not create an employment contract, implied or otherwise, other than an "at will" relationship.